



Class Three

SYLLABUS BREAKUP

FOR THE SCHOOL YEAR

www.airfoundation.org.pk



AIR FOUNDATION SCHOOL SYSTEM[™]

ISO 9001:2015 CERTIFIED | COPYRIGHT © AIR FOUNDATION SCHOOL SYSTEM | REVISION AT 02 WEF APRIL 1, 2015 | ISSUE 01 | VERSION 2.1 | PAGE 1 OF 34



AIR FOUNDATION SCHOOL SYSTEM ®

SMS: Subject Outline –Computer 3

Syllabus Breakup for Grade 3 | ACD [2.1D] [DR]-5213

AFS-SMS-ACD-WI-5-1(1/5)

a country-wide
school network

In the Name of Allah, the most Gracious, the most Merciful



O Allah! Increase me in Knowledge

www.airfoundation.org.pk



SYLLABUS INFORMATION

Textbook	Computer 3
Publisher	The Publishers
Approved by	Curriculum & Text Book Board
Developed by	AFSS Academia



PERIOD ALLOCATION TABLE

PUNJAB, KPK AND BALUCHISTAN REGIONS

SUBJECT	PERIODS PER WEEK	PERIODS PER ANNUM	DURATION
English I to VIII	5	150	40 min
Mathematics I to VIII			
Urdu I to VIII			
Science IV to VIII واقفیت عامہ (1 till 3)			
Social Studies IV to VIII	4	120	
Computers I to VIII	3	90	
Islamite I to VIII			
Art & Activity I to VIII			

SINDH REGION

SUBJECT	PERIODS PER WEEK	PERIODS PER ANNUM	DURATION
English I to VIII	5	150	40 min
Mathematics I to VIII			
Urdu I to VIII			
Science IV to VIII واقفیت عامہ (1 till 3)			
Social Studies IV to VIII	4	120	
Computers I to VIII	3	90	
Islamite I to VIII			
Sindhi + Art & Activity I to VIII			



FIRST TERM | UNITS OR CHAPTERS DISTRIBUTION WITHIN 13 STUDY WEEKS OF THIS TERM.

Study Week 1 [1/13 1/30] Unit#01 , A Visit to a Computer Museum Page# 3-07	Study Week 2 [2/13 2/30] Unit#01 , A Visit to a Computer Museum Page# 07-08	Study Week 3 [3/13 3/30] Unit#02, The Computer System Page # 09-13	Study Week 4[4/13 4/30] Unit#02, The Computer System Page # 14-17
Study Week 5 [5/13 5/30] Unit#02, The Computer System Page # 17-20	Study Week 6[6/13 6/30] Unit#03, Introducing Windows Page # 20-24	Study Week 7 [7/13 7/30] Unit#03, Introducing Windows Page # 24-29	Study Week 8[8/13 8/30] Unit#03, Introducing Windows Page # 16-32
Study Week 9[9/13 9/30] Unit#03, Introducing Windows Page # 32-34	Study Week 10(10/13 10/30) Unit#04, Using The Keyboard page # 34-37	Study Week 11[11/13 11/30] Unit#04, Using The Keyboard page # 38-41	Study Week 12(12/13 12/30) Unit#04, Using The Keyboard page # 41-42
Study week (13/13 13/30) Unit#04, Using The Keyboard page # 42-45			



SECOND TERM / Final Term | UNITS OR CHAPTER DISTRIBUTION WITHIN 17 WEEKS OF THIS TERM.

Study Week [1/17 14/30] Unit#05, Fun with Paint Page# 46-49	Study Week [2/17 15/30] Unit#05, Fun with Paint Page# 49-51	Study Week [3/17 16/30] Unit#05, Fun with Paint Page# 52-55	Study Week [4/17 17/30] Unit#05, Fun with Paint Page# 55-56
Study Week [5/17 18/30] Unit#05, Fun with Paint Page# 57	Study Week [6/17 19/30] Unit#06, Scratch Page# 58-60	Study Week [7/17 20/30] Unit#06, Scratch Page# 61-63	Study Week [8/17 21/30] Unit#06, Scratch Page# 63-65
Study Week [9/17 22/30] Unit#06, Scratch Page# 66-69	Study Week [10/17 23/30] Unit#06, Scratch Unit# 07, The Talented Cat Page#69-72	Study Week[11/17 24/30] Unit# 07, The Talented Cat Page# 72-75	Study Week [12/17 25/30] Unit# 07, The Talented Cat Page# 76-79
Study Week [13/17 26/30] Unit# 07, The Talented Cat Unit# 08, Introducing MS Word 2016. Page# 79-82	Study Week [14/17 27/30] Unit# 08, Introducing MS Word 2016. Page# 82-84	Study Week [15/17 28/30] Unit# 08, Introducing MS Word 2016. Page# 85-87	Study Week [16/17 29/30] Unit# 08, Introducing MS Word 2016. Page# 87-90
Study Week [17/17 30/30] Unit# 08, Introducing MS Word 2016. Page# 91-94			



SUBJECT CODE
5273

1 /13 1 /30

Daily Break-Up

This is our new teaching week.

Computer		Class-3 40 min	TERM INFORMATION		I Apr-Oct	13 weeks	1 to 13	39 periods	
3 periods p/w 39 p/a					II Nov-Mar	17 weeks	14 to 30	51 periods	
MONTH	WEEK	PN	Unit#01 , A Visit to a Computer Museum						
	Week 1	[90]	TOPIC CONTENT & PAGE NUMBER				WORKBOOK OR ACTIVITY CONTENTS		
		1.	A Visit to a Computer Museum	Page#3-4	Reading : Reading of the dialog about to visit the computer museum.				
		2.	A Visit to a Computer Museum	Page#4-5	Reading : <ul style="list-style-type: none"> Reading of the dialog about to visit the computer museum. Check your Progress: <ul style="list-style-type: none"> Colour the clouds that have names of mechanical machines. 				
		3.	A Visit to a Computer Museum	Page#6-7	Reading : Reading of the dialog about to visit the computer museum Let Us Recall Keywords				

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



2 /13 2 /30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer Class-3 40 min 3 periods p/w 39 p/a			TERM INFORMATION			
			I	Apr-Oct	13 weeks	1 to 13
			II Nov-Mar 17 weeks 14 to 30 51 periods			
MONTH	WEEK 2	PN	Unit#01 , A Visit to a Computer Museum			
	Week 2	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS
		4.	Test Yourself		Page# 7-8	Test Yourself: <ul style="list-style-type: none"> Solve the A, B, C , D & E parts of Test yourself.
		5.	Test Yourself		Page# 8	Solve F part: <ul style="list-style-type: none"> Write the answers of the given questions. Home Work: Complete the Project at Home.
		6.	Test Yourself		Page# 8	<ul style="list-style-type: none"> Project Work: Complete the Project.

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



3 /13 3 /30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer Class-3 40 min 3 periods p/w 39 p/a			TERM INFORMATION			I Apr-Oct	13 weeks	1 to 13	39 periods
			II Nov-Mar	17 weeks	14 to 30	51 periods			
MONTH	WEEK	PN	Unit#02, The Computer System						
	Week 3	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS			
		7.	The Computer System	Page#9-10	<ul style="list-style-type: none"> The teacher will explain about Hardware and Software. 				
		8.	How Does a Computer Work?	Page#10-12	<ul style="list-style-type: none"> Tell about output and input devices. Check Your Progress Fill in the blanks with correct words 				
		9.	Parts of Hardware	Page#12-13	<ul style="list-style-type: none"> Explain Input Devices, Keyboard, Mouse Microphone , Scanner and Digital Camera 				

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



4 /13 4 /30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer Class-3 40 min 3 periods p/w 39 p/a			TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#02, The Computer System					
	Week 4	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		10.	Parts of Hardware		Page#14-15		<ul style="list-style-type: none"> • Explain the processing Unit, ALU, CU, Memory Unit, and Output devices. • Microphone , Scanner and Digital Camera 	
		11.	Uses of Computers		Page#15		<ul style="list-style-type: none"> • Reading and Explanation of uses of Computers. • Check Your Progress: • Also tell the computer manners. 	
		12.	A Super Machine		Page#16-17		<ul style="list-style-type: none"> • Let us Recall • Learn Keywords <p>Test yourself: Solve exercise A, B & C. Home Work : Solve the questions D & E.</p>	

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



5 /13 5 /30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION				
			I	Apr-Oct	13 weeks	1 to 13	39 periods
			II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#02, The Computer System				
	Week 5	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		13.	Exercise	Page#18		<ul style="list-style-type: none"> • Answer these questions. (Q # 1 -4) • Answer these questions. (Q # 5 -7) • Go to Lab and perform given practical's. 	
		14.	Uses of the computer	Page#18-19			
		15.	Uses of the computer	Page#19			

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



6 /13 6 /30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer		Class-III 40 min	TERM INFORMATION		I	Apr-Oct	13 weeks	1 to 13	39 periods	
3 periods p/w 39 p/a					II	Nov-Mar	17 weeks	14 to 30	51 periods	
MONTH	WEEK	PN	Unit#03, Introducing Windows							
	Week 6	[90]	TOPIC CONTENT & PAGE NUMBER				WORKBOOK OR ACTIVITY CONTENTS			
		16.	The Operating System		Page# 20-21		<ul style="list-style-type: none"> Reading and explanation of Operating system. 			
		17.	The Desktop		Page# 21-22		Reading of Desktop and Icons.			
		18.	Selecting and Deselecting and Icons and Arranging Icons				Page# 23-24			
			Explain how to selecting and deselecting and icons and Arranging icons. Click Time:							

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



7 /13 7 /30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION				
			I	Apr-Oct	13 weeks	1 to 13	39 periods
			II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#03, Introducing Windows				
	Week 7	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		19.	Hiding Icons	Page# 24-25	<ul style="list-style-type: none"> • Tell the students, how we can hiding icons? • Taskbar • Changing the position of the taskbar. • Check Your Progress. • Fill in the Blanks. 		
		20.	Hiding Icons	Page# 26-27			
		21.	Parts of Windows	Page# 27-29			

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher



8 /13 8 /30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer Class-III 40 min 3 periods p/w 39 p/a		TERM INFORMATION				I Apr-Oct	13 weeks	1 to 13	39 periods
						II Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#03, Introducing Windows						
	Week 8	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS			
		22.	Introducing Windows	Page# 16-17		<ul style="list-style-type: none"> Let Us Recall Activity: <ul style="list-style-type: none"> Learn Keywords 			
		23.	Test Yourself	Page# 30-31		Test yourself: <ul style="list-style-type: none"> Tick the correct answers. Solve B, C and D exercises. 			
		24.	Test Yourself	Page# 32		Test yourself: <ul style="list-style-type: none"> Exercise E. Answer these questions 			

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



SUBJECT CODE
5273

9 /13 9 /30

Daily Break-Up

This is our new teaching week.

Computers Class-III 40 min			TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#03, Introducing Windows					
	Week 9	[90]	TOPIC CONTENT & PAGE NUMBER				WORKBOOK OR ACTIVITY CONTENTS	
		25.	Test Yourself	Page# 32		Test yourself:		
		26.	Test Yourself	Page# 32-33		<ul style="list-style-type: none"> • Exercise E. • Answer these questions 		
		27.	Test Yourself	Page# 34		<ul style="list-style-type: none"> • PROJECT WORK: 		

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



10/13 10/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computers		Class-III 40 min	TERM INFORMATION		I Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w 39 p/a					II Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#04, Using The Keyboard					
	Week 10	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		28.	The Keyboard	Page#34-35		<ul style="list-style-type: none"> • Reading and explanation Keyboard. Take students to the lab and tell about different keys of keyboards. 		
		29.	Click Time	Page#36-37		<ul style="list-style-type: none"> • Click Time: • Number or Numeric Keys • Symbol Keys • Click Time: 		
		30.	Click Time	Page#37		Click Time: Change Your progress.		

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



11/13 11/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE

5273

Computers Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION				
			I	Apr-Oct	13 weeks	1 to 13	39 periods
			II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#04, Using The Keyboard				
	Week 11	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		31.	Function Keys and Cursor Control keys and Special keys Page# 38-39			Reading and Explanation of given topics.	
		32.	Click Time Page# 39-40			<ul style="list-style-type: none"> Cool Tip Click Time 	
		33.	Become a typing Expert Page# 40-41			<ul style="list-style-type: none"> Tell the students how to become a typing expert. 	

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



12/13 12/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computers Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION				
			I	Apr-Oct	13 weeks	1 to 13	39 periods
			II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#04, Using The Keyboard				
	Week 12	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		34.	Become a typing Expert	page# 41	<ul style="list-style-type: none"> Let us Recall Keywords 		
		35.	Test Yourself	Page# 42	Test yourself: <ul style="list-style-type: none"> Solve exercise A, B, C. 		
		36.	Test Yourself	Page# 42	Test yourself: (D) <ul style="list-style-type: none"> Answer these questions. 		

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



13/13 13/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computers Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION		I	Apr-Oct	13 weeks	1 to 13	39 periods
					II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#04, Using The Keyboard						
	Week 13	[90]	TOPIC CONTENT & PAGE NUMBER				WORKBOOK OR ACTIVITY CONTENTS		
		37.	Test Yourself	Page# 42-43		Test yourself: (D)			
		38.	Go to Lab	Page# 44		<ul style="list-style-type: none"> Answer these questions. Complete the exercise E till F 			
		39.	Test Yourself	Page# 45		<ul style="list-style-type: none"> Go To lab and Do the practical. Test paper 1 			

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



1/17 14/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer Class-3 40 min		TERM INFORMATION		I Apr-Oct 13 weeks 1 to 13	39 periods
3 periods p/w 39 p/a				II Nov-Mar 17 weeks 14 to 30	51 periods
MONTH	WEEK	PN	Unit#05, Fun with Paint		
	Week 14	[90]	TOPIC CONTENT & PAGE NUMBER		WORKBOOK OR ACTIVITY CONTENTS
		40.	The Keyboard	Page#46-47	Reading , Explanation and Practical's: <ul style="list-style-type: none"> The Keyboard Drawing with the Pencil Tool.
		41.	Painting with the Brush Tool	Page#47-48	Reading & Explanation. <ul style="list-style-type: none"> Reading of painting with the brush tool. Cool Tip: Give cool Tip.
		42.	Erasing with the Eraser	Page#48-49	Explanation and Practical work. <ul style="list-style-type: none"> Erasing with the Eraser Using the Airbrush Tool

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



2/17 15/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer Class-3 40 min		TERM INFORMATION		I Apr-Oct 13 weeks 1 to 13	39 periods
3 periods p/w 39 p/a				II Nov-Mar 17 weeks 14 to 30	51 periods
MONTH	WEEK 15	PN	Unit#05, Fun with Paint		
		[90]	TOPIC CONTENT & PAGE NUMBER	WORKBOOK OR ACTIVITY CONTENTS	
		43.	Fill in an Area or Object with Colours In Paint Page# 49-50	Explanation and Practical work. <ul style="list-style-type: none"> ▪ Fill in an Area or Object with Colours In Paint • Click Time 	
		44.	Using the fill with Colour Tool Page# 50-51	Explanation and Practical work. <ul style="list-style-type: none"> ▪ Using the fill with Colour Tool H: W: Check Your progress:	
		45.	Using the pick with Colour Tool Page# 51	Explanation and Practical work. <ul style="list-style-type: none"> ▪ Using the pick with Colour Tool 	

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



3/17 16/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer Class-3 40 min 3 periods p/w 39 p/a			TERM INFORMATION				
			I	Apr-Oct	13 weeks	1 to 13	39 periods
			II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#05, Fun with Paint				
	Week 16	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		46.	Using the Magnifier Tool and Text Tool Page#52-53			Explanation and Practical work of the following Topic: <ul style="list-style-type: none"> Using the Magnifier Tool and the Text Tool. Cool Tip 	
		47.	Click Time Cool Tip			<ul style="list-style-type: none"> Click Time Cool Tip 	
		48.	Saving Your Drawing			<ul style="list-style-type: none"> Explain How we save drawing and closing paint. 	
			Page#53-54				
			Page#54-55				

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



4/17 17/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer Class-3 40 min 3 periods p/w 39 p/a			TERM INFORMATION				
			I	Apr-Oct	13 weeks	1 to 13	39 periods
			II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#05, Fun with Paint				
	Week 17	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		49.	Fun with Paint		Page#55	<ul style="list-style-type: none"> • Computer Manners. • Let Us Recall key points and Learn Key words. 	
		50.	Test Yourself		Page#56	Test yourself: Solve exercise A, B & C. <ul style="list-style-type: none"> • Home Work : Solve the questions D & E.. 	
		51.	Test Yourself		Page#56	Test yourself: Solve the questions D.	

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



5/13 18/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION		I	Apr-Oct	13 weeks	1 to 13	39 periods
			II		Nov-Mar	17 weeks	14 to 30	51 periods	
MONTH	WEEK	PN	Unit#05, Fun with Paint						
	Week 18	[90]	TOPIC CONTENT & PAGE NUMBER				WORKBOOK OR ACTIVITY CONTENTS		
		52.	Go To Lab	Page#57		<ul style="list-style-type: none"> Go to Computer Lab and perform practical work 1 till 2. 			
		53.	Go To Lab	Page#57		<ul style="list-style-type: none"> Go to Lab and perform practical's 3 till 4. 			
		54.	Go To Lab	Page#57		<ul style="list-style-type: none"> Go to Lab and perform practical's 5. 			

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



6/17 19/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer		Class-III 40 min	TERM INFORMATION		I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w 39 p/a					II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#06, Scratch						
	Week 19	[90]	TOPIC CONTENT & PAGE NUMBER				WORKBOOK OR ACTIVITY CONTENTS		
		55.	Scratch	Page# 58-59		Explanation and Practical work of the following Topic <ul style="list-style-type: none"> Explain what is Scratch, and Staring Scratch. 			
		56.	Scratch	Page# 59-60		Explanation and Practical work of the following Topic Explain what is Scratch Screen.			
		57.	Scratch	Page# 59-60		Go to Lab and Do practical work.			

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



7/17 20/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer		Class-III 40 min		TERM INFORMATION		I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w 39 p/a						II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#06, Scratch							
	Week 20	[90]	TOPIC CONTENT & PAGE NUMBER				WORKBOOK OR ACTIVITY CONTENTS			
		58.	Commanding The Cat	Page# 61	Explanation and Practical work of the following Topic <ul style="list-style-type: none"> Explain what is “Commanding The Cat “. 					
		59.	Moving The Cat	Page# 62-63	Explanation and Practical work of the following Topic <ul style="list-style-type: none"> Explain what is “MovingThe Cat “. 					
		60.	Moving The Cat	Page# 62-63	Explanation and Practical work of the following Topic <ul style="list-style-type: none"> Explain what is “MovingThe Cat “. 					

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



8/17 21/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computer Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION				
			I	Apr-Oct	13 weeks	1 to 13	39 periods
			II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#06, Scratch				
	Week 21	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		61.	Scratch	Page# 63	<ul style="list-style-type: none"> Click Time Check Your progress 		
		62.	Scratch	Page# 64	<ul style="list-style-type: none"> Click Time 		
		63.	Scratch	Page# 65	<ul style="list-style-type: none"> Click Time 		

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



9/17 22/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computers Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION		I Apr-Oct	13 weeks	1 to 13	39 periods
			II Nov-Mar	17 weeks	14 to 30	51 periods		
MONTH	WEEK	PN	Unit#06, Scratch					
	Week 22	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		64.	Drawing in Scratch	Page# 66	Explanation and Practical work of the following Topic <ul style="list-style-type: none"> Explain all steps of “Drawing in Scratch”. 			
		65.	Click Time	Page# 67-68	<ul style="list-style-type: none"> Click Time 			
		66.	Let Us Recall	Page# 68-69	<ul style="list-style-type: none"> Let Us Recall Key points and Learn key words. 			

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



10/17 23/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computers Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION				
			I	Apr-Oct	13 weeks	1 to 13	39 periods
			II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#06, Scratch Unit# 07, The Talented Cat				
	Week 23	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		67.	Test yourself	Page#69	<ul style="list-style-type: none"> Solve exercise A 		
		68.	Back grounds	Page#70-71	Explanation and Practical work of the following Topics <ul style="list-style-type: none"> Explain all steps of “Backgrounds, and Changing Backdrop.” 		
		69.	Back grounds	Page#71-72	Explanation and Practical work of the following Topics Explain all steps of “Paint new back drop.		

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



11/17 24/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computers Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION				
			I	Apr-Oct	13 weeks	1 to 13	39 periods
			II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit# 07, The Talented Cat				
		[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		70.	Back grounds Page#72-73			Explanation and Practical work of the following Topics <ul style="list-style-type: none"> Explain all steps of “choose backdrop from library” 	
		71.	Hide and Seek with the cat page# 73-74 Writing in Scratch			Explanation and Practical work of the following Topics <ul style="list-style-type: none"> Explain all steps of “Hide and Seek with the cat.” Writing in Scratch 	
		72.	Scripting page# 74-75			Explanation and Practical work of the following Topics <ul style="list-style-type: none"> Scripting 	

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



12/17 25/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computers Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit# 07, The Talented Cat					
	Week 25	[90]	TOPIC CONTENT & PAGE NUMBER				WORKBOOK OR ACTIVITY CONTENTS	
		73.	The Dancing Cat	page# 76-77		Explanation and Practical work of the following Topics <ul style="list-style-type: none"> Explain all steps of “The Dancing cat. 		
		74.	The Dancing Cat	page# 77-78		Explanation and Practical work of the following Topics <ul style="list-style-type: none"> Explain all steps of “The Dancing cat. 		
		75.	Let Us Recall and Keywords		page# 79		<ul style="list-style-type: none"> Let Us Recall key points and Learn Keywords. 	

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



13/17 26/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computers Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION		I Apr-Oct	13 weeks	1 to 13	39 periods
			II Nov-Mar	17 weeks	14 to 30	51 periods		
MONTH	WEEK	PN	Unit# 07, The Talented Cat		Unit# 08, Introducing MS Word 2016.			
	Week 26	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		76.	Test Yourself	Page# 79	Explanation and Practical work of the following Topics			
		77.	Starting MS Word 2016	Page# 80-81	Explanation and Practical work of the following Topics			
		78.	MS Word Window	Page# 81-82	Explanation and Practical work of the following Topics			

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



14/17 27 /30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computers Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION				
			I	Apr-Oct	13 weeks	1 to 13	39 periods
			II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit# 08, Introducing MS Word 2016.				
	Week 27	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		79.	Creating a New File	Page# 82	Explanation and Practical work of the following Topics <ul style="list-style-type: none"> Explain all steps of “Creating a New File.” 		
		80.	Formatting and Selecting Text	Page# 83	Explanation and Practical work of the following Topics <ul style="list-style-type: none"> Explain about how we format and select the text.” 		
		81.	Changing the Font and The Font Size	Page# 84	Explanation and Practical work of the following Topics Explain all steps about how we “Change the Font and The Font Size.		

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



15/17 28/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computers Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION				
			I	Apr-Oct	13 weeks	1 to 13	39 periods
			II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit# 08, Introducing MS Word 2016.				
	Week 28	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		82.	Changing the Font Colour Page# 85			Explanation and Practical work of the following Topics Explain all steps about how we “Change the Font Colour.	
		83.	Saving A File		Page# 85-86	Explanation and Practical work of the following Topics • Explain about how we save the file.	
		84.	Click Time		Page# 86-87	Click Time:	

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



16/17 29/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computers Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION				
			I	Apr-Oct	13 weeks	1 to 13	39 periods
			II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit# 08, Introducing MS Word 2016.				
	Week 29	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		85.	Opening A Saved File	Page# 87-88	Explanation and Practical work of the following Topics Explain all steps about how we “Open a saved file , Close and Existing file.		
		86.	Let Us Recall & Keywords	Page# 89	<ul style="list-style-type: none"> Let Us Recall Keywords . Solve the exercises A till D 		
		87.	Test Yourself	Page# 90	<ul style="list-style-type: none"> Solve the exercise F. Answer the given questions. 		

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



17/17 30/30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5273

Computers Class-III 40 min 3 periods p/w 39 p/a			TERM INFORMATION		I Apr-Oct	13 weeks	1 to 13	39 periods
			II Nov-Mar	17 weeks	14 to 30	51 periods		
MONTH	WEEK	PN	Unit# 08, Introducing MS Word 2016.					
	Week 30	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		88.	Go To Lab	Page# 91	Go to Computer Lab and perform practical 1 &2 on page# 91			
		89.	Test Paper 2	Page# 92	. Solve exercise			
		90.	Project Work	Page# 93-94	<ul style="list-style-type: none"> Complete project work. 			

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.