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AIR
FOUNDATION SCHOOL SYSTEM
Pre School - Junior School - High School

SYLLABUS BREAKUP

Class Two

FOR THE SCHOOL YEAR

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AIR | Microsoft Certified School

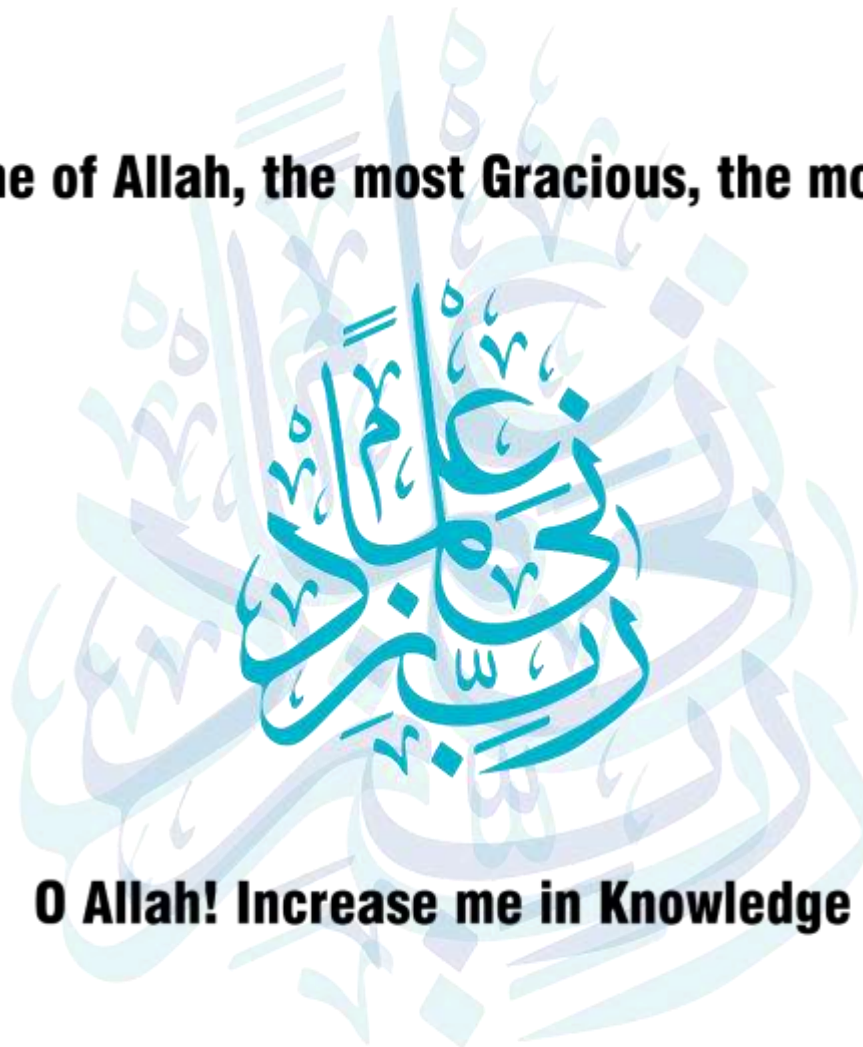# AIR FOUNDATION SCHOOL SYSTEM™

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In the Name of Allah, the most Gracious, the most Merciful

O Allah! Increase me in Knowledge

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SYLLABUS INFORMATION

Textbook	Computer 2
Publisher	The Publishers
Approved by	Curriculum & Text Book Board
Developed by	AFSS Academia

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PERIOD ALLOCATION TABLE

PUNJAB, KPK AND BALUCHISTAN REGIONS

SUBJECT	PERIODS PER WEEK	PERIODS PER ANNUM	DURATION
English I to VIII	5	150	40 min
Mathematics I to VIII			
Urdu I to VIII			
Science IV to VIII			
وا قفیتِ عامہ (1 till 3)			
Social Studies IV to VIII	4	120	
Computers I to VIII	3	90	
Islamite I to VIII			
Art & Activity I to VIII			

SINDH REGION

SUBJECT	PERIODS PER WEEK	PERIODS PER ANNUM	DURATION
English I to VIII	5	150	40 min
Mathematics I to VIII			
Urdu I to VIII			
Science IV to VIII			
وا قفیتِ عامہ (1 till 3)			
Social Studies IV to VIII	4	120	
Computers I to VIII	3	90	
Islamite I to VIII			
Sindhi + Art & Activity I to VIII	2+1	60+30	

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FIRST TERM | UNITS OR CHAPTERS DISTRIBUTION WITHIN 13 STUDY WEEKS OF THIS TERM.

Study Week 1 [1/13 | 1/30] Unit#01 A Super Machine Page# 3-4	**Study Week 2 [2/13 | 2/30]** Unit#01 A Super Machine Page# 5-6	**Study Week 3 [3/13|3/30]** Unit#01 A Super Machine Page # 6- 8	**Study Week 4[4/13 | 4/30]** Unit#02, Uses of Computer page #09-10
Study Week 5 [5/13 |5/30] Unit#02, Uses of Computer page # 10-12	**Study Week 6[6/13 | 6/30]** Unit#02, Uses of Computer page # 12-14	**Study Week 7 [7/13|7/30]** Unit#02, Uses of Computer page # 14-16	**Study Week 8[8/13|8/30]** Unit#02, Uses of Computer page # 16-18
Study Week 8[8/13|8/30] Unit#02, Uses of Computer page # 16-18	**Study Week 9[9/13|9/30]** Unit#02, Uses of Computer page # 18-19	**Study Week 10(10/13|10/30]** Unit#02, Uses of Computer page # 10-19	**Study Week 11[11/13|11/30]** Unit#03 How does a computer work page # 20-23
Study Week 12(12/13|12/30] Unit#03 How does a computer work page # 22-24	**Study week (13/13|13/30]** Unit#03 How does a computer work page # 24-25		

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SECOND TERM / Final Term | UNITS OR CHAPTER DISTRIBUTION WITHIN 17 WEEKS OF THIS TERM.

Study Week [1/17 | 14/30] **Unit#04, Input and Output Devices Page# 26-28**	Study Week [2/17 | 15/30] **Unit#04, Input and Output Devices Page# 29-30**	Study Week [3/17 | 16/30] **Unit#04, Input and Output Devices Page# 31-33**	Study Week [4/17 | 17/30] **Unit#04, Input and Output Devices Page# 33-35**
Study Week [5/17 | 18/30] **Unit#04, Input and Output Devices Unit#05, Starting up and Shutting down** Page# 35-37	Study Week [6/17 | 19/30] **Unit#04, Input and Output Devices Unit#05, Starting up and Shutting down** Page# 26-39	Study Week [7/17 | 20/30] **Unit#05, Starting up and Shutting down** Page# 39-40	Study Week [8/17 | 21/30] **Unit#05, Starting up and Shutting down Unit#06, Using Word Pad** Page#41-43
Study Week [9/17 | 22/30] **Unit#06, Using Word Pad Page# 43-44**	Study Week [10/17 | 23/30] **Unit#06, Using Word Pad** Page# 45-46	Study Week[11/17 | 24/30] **Unit#06, Using Word Pad** Page# 47-49	Study Week [12/17 | 25/30] **Unit#06, Using Word Pad** Page# 49-50
Study Week [13/17 | 26/30] **Unit#07, Fun With Paint** Page# 51-53	Study Week [14/17 | 27/30] **Unit#07, Fun With Paint** Page# 53-56	Study Week [15/17 | 28/30] **Unit#07, Fun With Paint** Page# 56-59	Study Week [16/17 | 29/30] **Unit#07, Fun With Paint** Page# 59-62
Study Week [17/17 | 30/30] **Unit#07, Fun With Paint** Page#62-64			

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1 /13   1 /30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5272

Computer	Class-2 | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#01 A Super Machine**					
	Week 1	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		1.	**A Super Machine**	**Page#3**		Reading : Read the whole page. • What is a computer?		
		2.	**A Super Machine**	**Page#3-4**		Reading : Read the page # 04 • What are the types of computer? • What is the difference between a super computer and a laptop?		
		3.	**A Super Machine**	**Page#4**		Check your Progress: • Tick the machines that need electricity to run.		

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2 /13   2 /30
Daily Break-Up
This is our new teaching week.

SUBJECT CODE
5272

Computer	Class-2 | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK 2**	**PN**	**Unit#01 A Super Machine**					
	Week 2	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		4.	**A Super Machine**　　　**Page#5**			**Reading:** • Read the whole page. • What does a computer do? • Uses of the computer		
		5.	**A Super Machine**　　　**Page#5**			Take Oral test and ask • What are the uses of the computer?		
		6.	**A Super Machine**　　　**Page#6**			**Check your progress:** • Name the type of computer these people use?		

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3 /13 3 /30
Daily Break-Up
This is our new teaching week.

SUBJECT CODE
5272

Computer	Class-2 | 40 min	TERM INFORMATION		I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#01 A Super Machine**					
	Week 3	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		7.	**A Super Machine** **Page#6**			• How computers are different from humans?		
		8.	**A Super Machine** **Page#7**			**Tell the Computer Manners:** **Let Us Recall** **Keyword: Machine** **Test yourself:** • Think of six things that you can do but a computer cannot.		
		9.	**A Super Machine** **Page#8**			**Test yourself:** • How are the computers different from human beings? • Write C for the computer and H for human being. **Test yourself:** • What can you do on a computer? • Colour as many clouds as you like?		

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4 /13   4 /30

Daily Break-Up

This is our new teaching week.

	SUBJECT CODE
	5272

Computer Class-2 | 40 min	TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a		II	Nov-Mar	17 weeks	14 to 30	51 periods

MONTH	WEEK	PN	Unit#02, Uses of Computer	
	Week 4	[90]	**TOPIC CONTENT & PAGE NUMBER**	**WORKBOOK OR ACTIVITY CONTENTS**
		10.	**A Super Machine** **Page#9**	**Test yourself:** • Fill in the blanks with words from the box.
		11.	**A Super Machine** **Page#10**	**Test yourself:** • Answer the following questions
		12.	**A Super Machine** **Page#10**	**Test yourself:** • Join the dots. • Name and colour the computers. **Project Work:** • Collect pictures of different types of computers and paste them in your scrapbook. Write two sentences on each other of them.

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5 /13   5 /30

Daily Break-Up

This is our new teaching week.

| | | | | | | | SUBJECT CODE

5272 |

Computer	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#02 Uses of the computers**					
	Week 5	[90]	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		13.	**Uses of the computer**	**Page#10-11**		**Reading** • Read Page no. 10 and 11		
		14.	**Uses of the computer**	**Page#12**		**Check your progress:** • What else are computers used for in your school.		
		15.	**Uses of the computer**	**Page#12**		• What is the use of computer at home?		

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6 /13   6 /30

Daily Break-Up

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SUBJECT CODE
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Computer Class-2| 40 min	TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w	39 p/a		II	Nov-Mar	17 weeks	14 to 30	51 periods

MONTH	WEEK	PN	Unit#02 Uses of the computers	
	Week 6	[90]	TOPIC CONTENT & PAGE NUMBER	WORKBOOK OR ACTIVITY CONTENTS
		16.	**Uses of computer in different places Page# 12-13**	• Read and write different uses of the computer in offices? • What is the use of the computer in banks?
		17.	**Uses of computer in different places Page# 13**	Reading of page 13 • What is the use of the computers in Railway stations, Airports and Bus Depots?
		18.	**Uses of computer in different places Page# 14**	Reading of page 14 What is the use of the computers in Hospitals, in Shops and Restaurants?

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7 /13   7 /30

Daily Break-Up

This is our new teaching week.

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Computer	Class-II | 40 min	TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a			II	Nov-Mar	17 weeks	14 to 30	51 periods

MONTH	WEEK	PN	Unit#02 Uses of the computers	
	Week 7	[90]	**TOPIC CONTENT & PAGE NUMBER**	**WORKBOOK OR ACTIVITY CONTENTS**
		19.	**Uses of computer in different places Page# 14-15**	Reading of Page #14-15 • What is the use of computers in Publishing? • Tell the students about online shopping. • What is the use of computer in Designing?
		20.	**Uses of computer in different places Page# 15**	• What is the use of computer in Space Research and making Films?
		21.	**Uses of computer in different places Page# 16**	**Check yourself:** • Do you like animation movies? • Write the answers then discuss them with your partner?

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8 /13   8 /30

Daily Break-Up
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Computer	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#02 Uses of the computers**					
	Week 8	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		22.	**Uses of computer in different places Page# 16-17**			**Reading :** • What is the use of computer in Police Work? • Let Us Recall		
		23.	**Uses of computer in different places Page# 17**			**Activity:** • Learn Keywords **Test yourself:** • Tick the correct answers.		
		24.	**Uses of the computer Page#18**			**Test yourself:** • Look at the pictures given below. • Where is the computer being used? • What is the computer being used for? • Complete the table.		

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9 /13   9 /30

Daily Break-Up
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Computers	Class-II | 40 min	TERM INFORMATION		I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#02 Uses of a computer**					
	Week 9	[90]	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		25.	**Uses of the computer**	**Page # 18**		• Teacher will explain the students about ''Monitor''.		
		26.	**Uses of the computer**	**Page # 18**		• Teacher will explain the students about ''CPU''.		
		27.	**Uses of the computer**	**Page#19**		**Test yourself:** • Unscramble the letters to get the names of places where computers are used. • Help Madeeha's to reach her computer and make the report cards of Class 2.		

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10/13 10/30

Daily Break-Up

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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#02 Uses of a computer**					
	Week 10	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		28.	**Uses of the computer**	**Page#19**		**Test yourself:** • Answer the following questions		
		29.	**Uses of the computer**	**Page#19**		**Project Work:** • Ask your teacher to show you what an e-mail looks like and how it is sent.		
		30.	**Uses of the computer**	**Page# 10-19**		**Revision & test of Whole Chapter**		

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11 /13   11 /30

Daily Break-Up

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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	**39 periods**
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	**51 periods**
MONTH	**WEEK**	**PN**	**Unit#03** How does a computer work					
	Week 11	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		31.	**How does a computer work**	**Page# 20-21**		**Reading and Explanation.** • What is Input? • What is processing?		
		32.	**How does a computer work**	**Page# 21-22**		• What is Output? **Check your progress:** • Dora wants to eat cake. • What should mummy do to bake a cake? • Write **I** for input **P** for processing and **O** for output.		
		33.	**How does a computer work**	**Page# 22**-23		• What is meant by storage devices •		

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12 /13   12 /30

Daily Break-Up

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Islamiat	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#03 How does a computer work**					
	Week 12	[90]	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		34.	**How does a computer work**		**page# 22**-23	• What is the difference between a Hard Disc and a Pen Drive? • What are the manners to use a computer?		
		35.	**How does a computer work**		**Page# 23**-24	**Let Us Recall:** **Learn Keywords:** **Test yourself: (A)** • Complete this table.		
		36.	**How does a computer work**		**Page# 24**	**Test yourself: (B)** • Write the name of the following storage devices. **Test yourself: (D)** • Find the words given in the box, hidden in the word search.		

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13/13   13/30

Daily Break-Up

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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	Unit#03 How does a computer work					
	Week 13	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		37.	How does a computer work Page# 24			Test yourself: • Answer the questions.		
		38.	Test Paper 1 Page # 25			Activity: • Fill in The Blanks and Match the Columns.		
		39.	Test Paper 1 Page # 25			C: Answer the given questions.		

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01/17   1 /30

Daily Break-Up

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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#04, Input and Output Devices**					
	Week 14	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		1.	**Input and Output Devices Page#26-27**			**Reading and explanation of Input devices** • Read page no.26		
		2.	**Input and Output Devices Page#28**			**Reading and explanation of Input devices** • What is a mouse? • How does it work? • What does right click and left click do?		
		3.	**Input and Output Devices Page#28**			**Reading and explanation of Input devices.** • What is drag and drop? • What is a keyboard?		

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02/17   2 /30

Daily Break-Up

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	SUBJECT CODE
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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#04, Input and Output Devices**					
	Week 15	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		4.	**Input and Output Devices** **Page#29**			• What is an Alphabet key? • What are Number keys?		
		5.	**Input and Output Devices** **Page#29-30**			**Reading and explanation of Input devices** • What are Arrow keys? • What is an Enter key? • What is Escape key? • What is Space bar?		
		6.	**Input and Output Devices** **Page#30**			**Reading and explanation of Input devices.** • What are Back Space and Delete Keys? • What is Shift Key? • What is Caps Lock Key?		

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03/17   3 /30

Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5272

Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#04, Input and Output Devices**					
	Week 16	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		7.	**Input and Output Devices** **Page#31**			**Check your progress:** • Label the keys on this keyboard • What is meant by a Scanner and a Microphone & Joy stick.		
		8.	**Input and Output Devices** **Page#32**			**Reading and explanation of Input devices** • What are Output Devices? • What is a Monitor? • What is a Printer?		
		9.	**Input and Output Devices** **Page#33**			**Reading and explanation of Input devices.** • What do you know about Speakers & Headphones? **Check your progress:** • Fill in the blanks to complete the name of some output devices.		

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Syllabus Breakup for Grade 2 |ACD [2.1D][DR]-5212

AFS-SMS-ACD-WI-5-2(1/5)

a country-wide
school network

04/17   4   /30

	SUBJECT CODE
Daily Break-Up	**5272**
This is our new teaching week.	

Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#04, Input and Output Devices**					
	Week 17	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		10.	**Input and Output Devices** **Page#33-34**			• **Tell the Computers Manners.** • **Let Us Recall & Learn Key words**		
		11.	**Input and Output Devices** **Page#34-35**			**Test yourself: Complete Exercise A till C.** • Who am I? • Match these keys with what they do?		
		12.	**Input and Output Devices** **Page#35**			**Test yourself: Complete Exercise D.** • Answer these questions.		

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05/17   5 /30

SUBJECT CODE
5272

Daily Break-Up

This is our new teaching week.

Computers	Class-II | 40 min		TERM INFORMATION		I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a					II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#04, Input and Output Devices Unit#05, Starting up and Shutting down**						
	Week 18	[90]	**TOPIC CONTENT & PAGE NUMBER**				**WORKBOOK OR ACTIVITY CONTENTS**		
		13.	**Input and Output Devices** **Page#35**				**Go To Lab:** • Learn to use the keyboard keys mentioned in the lesson. • Note what appears on the monitor as you press each key		
		14.	**Input and Output Devices** **Page#35**				**Project Work:** • Paste pictures of input and output devices in your scrapbook. Write two sentences about each of them.		
		15.	**Starting up and Shutting down** **Page#36-37**				• **Reading and Explanation** • How to start a computer? **Check your progress :** • Which of the following are required to start up computer? • **H:W**: Colour the clouds and write how many clouds you have coloured		

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Syllabus Breakup for Grade 2 |ACD [2.1D][DR]-5212

AFS-SMS-ACD-WI-5-2(1/5)

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06/17   6   /30

	SUBJECT CODE
Daily Break-Up	**5272**

This is our new teaching week.

Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#04, Input and Output Devices Unit#05, Starting up and Shutting down**					
	Week 19	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		16.	**Input and Output Devices** **Page# 26-34**			• Test of whole chapter.		
		17.	**Shutting down a Computer** **Page#38**			• **Reading and explanation.** • Shutting down a computer. • Go to the lab and do the activity on computer how to shut down the computer.		
		18.	**Shutting down a Computer** **Page#39**			• **Computers Manners** • **Let Us Recall key points and learn Key words**		

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Syllabus Breakup for Grade 2 |ACD [2.1D][DR]-5212

AFS-SMS-ACD-WI-5-2(1/5)

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07/17   7 /30

		SUBJECT CODE
		5272

Daily Break-Up

This is our new teaching week.

Computers	Class-II | 40 min	TERM INFORMATION		I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods

MONTH	WEEK	PN	Unit#05, Starting up and Shutting down	
	Week 20	[90]	**TOPIC CONTENT & PAGE NUMBER**	**WORKBOOK OR ACTIVITY CONTENTS**
		19.	**Shutting down a Computer** **Page#39**	• **Test Yourself** • **Solve exercise A trill C** • **H:W: Exercise D for Home work.**
		20.	**Shutting down a Computer** **Page#39-40**	• **Reading and explanation.** • Shutting down a computer. • Go to the lab and do the activity on computer how to shut down the computer.
		21.	**Shutting down a Computer** **Page# 40**	• **Solve exercise E.**

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08/17   8   /30

			SUBJECT CODE
Daily Break-Up			**5272**

This is our new teaching week.

Computers	Class-II | 40 min	TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a			II	Nov-Mar	17 weeks	14 to 30	51 periods

MONTH	WEEK	PN	Unit#05, Starting up and Shutting down Unit#06, Using Word Pad	
	Week 21	[90]	**TOPIC CONTENT & PAGE NUMBER**	**WORKBOOK OR ACTIVITY CONTENTS**
		22.	**Shutting down a Computer** **Page# 41**	• **Solve exercise E.** • **Do activity of exercise F.**
		23.	**Shutting down a Computer** **Page#41**	• **Go To the Lab** **Activity:** • With your teacher's permission, switch on the hand and shut the computer
		24.	**Starting Word Pad** **Page# 42-43**	• **Reading, Explanation and Practical work.** • Starting word pad.

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09/17   9   /30

Daily Break-Up

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SUBJECT CODE
5272

Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	**Unit#06, Using Word Pad**					
	Week 22	[90]	TOPIC CONTENT & PAGE NUMBER		WORKBOOK OR ACTIVITY CONTENTS			
		25.	**The Word Pad Window** **Page# 43-44**		• **Reading & Explanation.** • The "Word Pad Window".			
		26.	**The Word Pad Window** **Page# 43-44**		• **Practical work.** • The "Word Pad Window".			
		27.	**The Word Pad Window** **Page# 44**		• **Check Your Progress.**			

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Daily Break-Up

This is our new teaching week.

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5272

Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#06, Using Word Pad**					
	Week 23	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		28.	**Saving your Documents** **Page# 45**			• **Reading & Explanation.** • How to save Your Documents?		
		29.	**Saving your Documents** **Page# 45**			• **Practical work.** • How to save Your Documents?		
		30.	**Opening the saved Document** **Page# 46**			• **Reading, Explanation & Practical work.** • How to save Your Documents?		

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Syllabus Breakup for Grade 2 |ACD [2.1D][DR]-5212

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Daily Break-Up

This is our new teaching week.

SUBJECT CODE
5272

Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	WEEK	PN	**Unit#06, Using Word Pad**					
	Week 24	[90]	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		31.	**Saving your Documents** **Page# 47**			• **Let Us Recall Key points and Keywords.**		
		32.	**Saving your Documents** **Page# 47-49**			• **Test Yourself** • **Solve exercise A till C** • **H:W: Exercise D for Home work.**		
		33.	**Opening the saved Document** **Page# 49**			• **Test Yourself** • **Solve exercise E.**		

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Syllabus Breakup for Grade 2 |ACD [2.1D][DR]-5212

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12/17   12 /30

Daily Break-Up
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5272

Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#06, Using Word Pad**					
	Week 25	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		34.	**Saving your Documents** **Page# 49**			**Go To Lab: Activity :** • Write about 'My Best Friend' in Word Pad. • Save the document and remember to give a file name of your document. • Again, open the saved document (follow the steps from the lesson)		
		35.	**Saving your Documents** **Page# 49**			**Project Work:** • Like word pad there is another program called Notepad. • Find out how this program is different from Word Pad.		
		36.	**Did You Know?** **Page# 50**			• **Do practical work of typing. Page # 50**		

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Syllabus Breakup for Grade 2 |ACD [2.1D][DR]-5212

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13/17   13 /30

Daily Break-Up

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5272

Computers	Class-II | 40 min		TERM INFORMATION		I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a					II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#07, Fun With Paint**						
	Week 26	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**			
		37.	**Did You Know?** **Page# 51**			• **Do practical work of typing in Note Pad. Page # 52**			
		38.	**Tool Box** **Page# 52**			• **Reading & Explanation and Practical Work.** • Tool Box.			
		39.	**Colour Box** **Page# 53**			• **Reading & Explanation and Practical Work.** • Colour Box.			

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14/17   14 /30

Daily Break-Up

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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#07, Fun With Paint**					
	Week 27	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		40.	**Line Tool** **Page# 53-54**			• **Reading & Explanation and Practical Work.** • Line Tool		
		41.	**Pencil Tool** **Page# 54-55**			• **Reading & Explanation and Practical Work.** • Pencil Tool.		
		42.	**Rectangle Tool** **Page# 55-56**			• **Reading & Explanation and Practical Work.** • Rectangle Tool • **Check Your Progress.**		

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15/17   15 /30

Daily Break-Up

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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#07, Fun With Paint**					
	Week 28	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		43.	**Oval Tool** **Page# 56-57**			• **Reading & Explanation and Practical Work.** • Oval Tool		
		44.	**Eraser Tool** **Page# 57-58**			• **Reading & Explanation and Practical Work.** • Eraser Tool.		
		45.	**Fill with Colour Tool** **Page# 58-59**			• **Reading & Explanation and Practical Work.** • Fill with colour Tool • Check Your progress		

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16/17   16 /30

Daily Break-Up

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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#07, Fun With Paint**					
	Week 29	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		46.	**Polygon Tool** **Page# 59-60**			• **Reading & Explanation and Practical Work.** • Polygon Tool		
		47.	**Let Us Recall and Key words** **Page# 60-61**			• **Let us Recall Key points and Keywords** • **H:W: Complete the exercises A till B.**		
		48.	**Test Yourself** **Page# 62**			• **Complete the exercises C.**		

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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Oct	13 weeks	1 to 13	39 periods
3 periods p/w | 39 p/a				II	Nov-Mar	17 weeks	14 to 30	51 periods
MONTH	**WEEK**	**PN**	**Unit#07, Fun With Paint**					
	Week 30	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		49.	**Go To Lab** **Page# 62-63**			• **Do activities 1 till 2 in computer.**		
		50.	**Project Work** **Page# 63**			• **Do activities 3 till 5 in computer.** • **H:W : Project Work**		
		51.	**Test paper 2** **Page# 64**			• **Take test of test paper 2.**		

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